An introduction to

INQUIRY

for

Microsoft Dynamics SL
What is **INQUIRY**?

**INQUIRY** for Dynamics SL is an ad-hoc query product integrated into your Dynamics SL solution and designed for users at all levels of your organization.
What can *INQUIRY* do?

- **LIST** data in logically grouped queries
- **CUSTOMIZE** the display by changing the query columns
- **SEARCH** any of the columns of the query
- **EXPORT** queries to Microsoft Excel
- **GROUP** and **SUMMARIZE** data with simple drag and drop
- **NAVIGATE** from a row of data to a Dynamics SL screen
- **PERSONALIZE** queries by saving your favorites
- **CREATE** new queries using any data in your organization
Integrated into Dynamics SL

INQUIRY is launched from within the Dynamics SL Menu

Each INQUIRY screen is accessible in the SL Menu
Predefined Queries

**INQUIRY** includes queries that can be used, copied and modified as needed.

Prebuilt queries include GL, AP, AR, Inventory, Order Management, Project and more.
Columns
The Columns window allows the display to be tailored.

Choose which columns are displayed from any columns in the list.

Controls allow for the change of column order while editing the query.
Column Metrics

Every Column has additional metrics automatically added for better analysis and inquiry.

- Here a date is automatically expanded to see the date parts, year, quarter, month, day, etc.
- Currency and number columns include Sum, Average, Count, Minimum and Maximum.
- Strings include unique metrics as well.
Search

The Search window allows restrictions to be added

- Search using any of the report columns
- Create powerful queries with nested parenthesis
- Search using known values for list fields
- Employ AND / OR logic to maximize flexibility
Grouping

Groups can be created by drag and drop or by creating summarized queries.

Here a simple list of Accounts is grouped by Account Type and a count is displayed in the group header.
Multiple Levels of Detail

*INQUIRY* allows for expansion of details at multiple levels as needed.

Here a list of projects is expanded to see Task detail, then Task detail is expanded to see Task Performance detail.
Favorites
The Favorites window allows any changes to be saved and used again

Name and save your frequently used searches

Share your searches with other users
Excel Export

The Excel Export pushes the data out to a spreadsheet for further analysis.

Exported lists maintain formatting and grouping when sent to Excel.
Actions allow drilling down into screens and drilling around to open other queries.

Create a customizable list of maintenance and inquiry screens that can be opened from the Actions menu.

The highlighted record is opened in the screen or passed to another query selected from the list of available Actions.
Create Custom Queries

INQUIRY Builder allows you to build custom queries

Queries can be created, copied, and modified for the most flexible query design.

Friendly Table and Column names make query building easy for SL Users.

The graphical interface, including visual joins, makes building queries smooth.

Security is integrated into the SL Screen model making it simple to administer.
Any Data Source

When building queries use Tables, Views, Stored Procedures and even handwritten SQL statements and access any database in your environment!

Handwritten SQL Queries offer flexibility in data access. With the inclusion of scripted parameters, INQUIRY offers data access possibilities unlike any other Dynamics SL Query tool on the market.

Access any database to pull data from any source including Stored Procedures then pass parameters down to the end user for the ultimate in query control.
LIST - SEARCH - NAVIGATE - PERSONALIZE - EXPORT - CUSTOMIZE - CREATE

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